Help Document for One Time Registration

For One Time Registration process candidate need to login on <u>https://sso.rajasthan.gov.in/signin</u> and enter their credentials and click on login button.

G2G APPS	Login Registratio
204	trigstationed to the Cold Cold Anna and
G2C/ G2B APPS	- Parent
LEI	9 1 4 5 0 3 Live Capture
IDENTITIES	in the second
19527361	O Charged and Figure 1 (1997) - Charles and Concerning Concerning Concerning Concerning Concerning Concerning Concerning
This website uses 'Looker' to give you for test and need personalized experiments and to improve any the supervision of malfler supervisit in larger or any in life way houses: walfur supervisit in larger or any in life way houses: walfur supervisit in the supervis	nove the site performance. Socialized are stripte test files which satisfy residen an processing of residences; \$\overline{1}, socialized our compact\$ of the periods integer to \$1 systilize up \$1 \$1.

Fig1: SSO I.D Login

After login, candidate needs to click on Recruitment Portal which is present under G2C.



Fig 2: Recruitment Portal

After click on Recruitment Portal candidate redirected to below mention screen where Candidate may see dashboard with My Application, Notification and Ongoing Recruitment options, to create One Time Registration profile candidate click on One Time Registration button or click on update profile button. If candidate not create its OTR profile through mentioned options then on click on Apply Now button candidate will redirect to One Time Registration page.

State Recruitment Portal			
ome My Recruitment Get Admit Card One Time Registr	ation Back to SSO Profer Las Updated on Offic	AN 2012 CONSTRUCT Profile Completion Status	6
Dashboard	The second second second	ROFES H.X	XXXXXX
My Applications	Notifications	Ongoing Recruitmen	nt
Test Mester Config-(Assistant Fire Officer)-(ASSISTANT PROFESSOR-OTD, RHINO, LATYN, (ENT))-(RPSC)		Test Recruitment Stenographer (DRHC)	Apply New
Recruitment for assistant professor 2022 (Assistant		Demo TGT Recruitment for Test (Elementary Education Department)	Apply New
(RPSC) View Application		Demo Direct Recruitment of Motor Vehicle Sub Inspector - 2021 (RSSB)	Apply New
Test Age as on-(Agriculture Supervisor)-(AUWAR- BHIWADI)-(RPSC) Apply New		Recruitment for assistant professor 2022 (RPSC)	Apply Now

Fig 3: Recruitment Portal (Home)

Apply Now: On click on apply now button a pop up will be open with message " **Please update details on One Time Registration page of recruitment portal profile**", candidate need to click on okay button to proceed further.

			112010000000		
ishboard popessio				SS ANS	A Hi, XXXXXXX
	Disclaimer			ì	
My Applications	Please update details on One Time Registration pa- profile	ige of recruit	ment portal	Ongoing R	ecruitment
AGRICULTURE OFFICER AND AGRICULTURE RESEARCH OFFICER AGRI, CHEM. 2020 (AGRICULTURE RESEARCH		Okay	Cancel	T PROFESSOR (MED	DICAL EDUCATION DEPTT.) -
OFFICER (AGRL CHEM.))-(Jaipur)-(RPSC)	-		(RPSC)		Apply Now
Long -			CHEMIS	IT (AYURVED AND INC	DIAN MEDICINE DEPTT.) -



Please note that a pop up will be open for all candidate whose one time registration number is not generated, once one time registration number get generated, the candidate will be directly redirected to basic details page on click on Apply Now button.

One Time Registration (OTR): On one time registration page, candidate need to select Yes or No for Are you Rajasthan resident candidate, On the basis of candidate response two type of cases will occur

- **1. If candidate select Yes for Are you Rajasthan resident candidate**: If candidate select Yes for Are you Rajasthan resident candidate then three cases will occur.
- **1.1 Candidates belongs to Rajasthan and have JanAadhar/Acknowledgement ID:** If candidate belongs to Rajasthan and have JanAadhar/Acknowledgement ID then on selecting Yes for **"Are you Rajasthan resident candidate"**, below mentioned screen will open.

Candidate just need to enter Janaadhar/Acknowledgement I.D and on click on fetch data button, a pop up will be open to select member for which candidate need to create OTR number and after selecting particular member I.D candidate need to click on send OTP button and as soon as OTP get verified all details which includes candidate name, Date of birth, gender, father name, mobile number and Email I.D(If updated on JanAadhar) will be directly fetched from Janaadhar I.D and candidate just need to click on verify OTR button to generate OTR number. Please note that if email ID not present on janaadhar than candidate need to enter the same and verify through OTP verification process.

Yes O No	esident Candidate*				
Enter Janaadhar/Ackr	iowledgement ID*		lariaadbar Member ID*	Aadhar Number*	
100201000000	Fetch Hember	Reset	XXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	ent ann
I don't have Janaadh Candidate Name*	ar/Acknownadement	Gender*		Father Name*	
		• Male	Female O Others	XILLIAMARCAR	
Date of Birth*		Mobile Nun	vbar*	Email*	
					and the second second

Fig 5: Candidates belongs to Rajasthan and have JanAadhar/Acknowledgement ID

JANAADHAR I	DETAILS (JANAADHA	R/ACKNOWLEDGEME	NT ID: 5121136717)		
NAME	MOBILE	MEMBER ID	AADHAR ID	Select Member	
XXXXXXXXXX	30000003988	XXXXXXXXXXXXXX	20000000000000	0	
					Apply



1.2 Candidates belongs to Rajasthan and have Aadhar ID: If candidate belongs to Rajasthan and have Aadhar ID then on selecting Yes for "Are you Rajasthan resident candidate", candidate need to click on check box showing message "I don't have Janaadhar/Acknowledgement I.D" and below mentioned screen will open, candidate need to enter aadhar number and click on send OTP button and as soon as OTP get verified all details which includes candidate name, Date of birth, gender and father name(If available), will be directly fetched from Aadhar I.D and candidate just need to enter mobile number and email i.d and then click on verify OTR button to generate OTR number. Please note that before click on verify OTR candidate need to verify email ID through OTP verification process

Are You a Rajasthan Resident Candidate*	Aadhar Number*			
Ves CI No	XALEXODOLEXNOORS	thend GHP		
1 don't have Janaadhar/Advinowledement	🗔 I don't bave Asadhar			
Candidate Name*	Gender*		Father Name*	
130000000000	Male G Female	Others		
Date of Birth*	Mobile Number*		Email*	
ANTAL	succession .		THERE ARE A CONTRACTOR OF A CONTRACT OF A CO	venty email

Fig 7: Candidates belongs to Rajasthan and have Aadhar ID

1.3 Candidates belongs to Rajasthan and don't have Janaadhar ID and Aadhar ID: If candidate belongs to Rajasthan and does not have Janaadhar ID and aadhar ID then on selecting Yes for "Are you Rajasthan resident candidate", candidate need to click on check box showing message "I don't have Janaadhar/Acknowledgement" and "I don't have Aadhar" and finally below mentioned screen will open, and on mentioned page, candidate name, Date of birth, gender, mobile number and email ID(If available on SSO profile) will be directly fetched from SSO profile. Here candidate just need to fill father name, verify email I.D through OTP verification process and upload supporting documents as per requirement of OTR. Once the details have been submitted and verified by mobile OTP verification by candidate, the details will be not allow to edit any more. The documents are to be uploaded are Secondary or equivalent Certificate and one of the ID proof out of (Aadhar, Pan details, Driving License or Voter Id).

in the a Tajaithay Assissed Calefordia's						
Total Takes (accessible) International	B Linchtone beating - 1					
berne optie man Stevenmen beren diete ab door, dater	er detet Diensteinen bare	in the set, start, build be	en its sister and many the second rate in	er-elastication and the first but the second States	entrantice, the interest of the i	
Sensitive Farry".		State 1		Station (Second		
REPRESENTATION		O trian . Include II r	deniel.	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	÷	
ward at the second		Internation Transmiss."		10007		
COLUMN DOCUMENTS		STREET, STREET		************	10	and down
the set of	And the series where a second second	Concerning to Security of Secu	and the second property () and and	Conversion 2 and to Contribute I and	erell analy other have be	and profession
Incontract to Types"		Internet Board?		Rep 14,47		
and the						
teri of Parenty?		discourse of		Proof Lawrence Party		
Contract of the				- Salari Prod Romannel I	Teach Contract of	
All and a second se						
Per Las deside to Character Plans Million (or) Par-second						
decomp.						
and the stress Dark star?						
		1.000		- No.411 (17)		
				Were Markinger		
Report of States In	THE D POINT					Activity

Fig 8: Candidates belongs to Rajasthan and don't have Janaadhar ID and Aadhar ID

2. If candidate select No for Are you Rajasthan resident candidate: If candidate select No for Are you Rajasthan resident candidate then two cases will occur.

2.1 Candidates not belong to Rajasthan and have Aadhar ID: If candidate have Aadhar ID then on selecting No for "**Are you Rajasthan resident candidate**", below mentioned screen will open. Candidate need to enter aadhar number and click on send OTP button and as soon as OTP get verified all details which includes candidate name, Date of birth, gender and father name(If available), will be directly fetched from Aadhar I.D and candidate just need to enter mobile number and email i.d and then click on verify OTR button to generate OTR number. Please note that before click on verify OTR candidate need to verify email ID through OTP verification process.

Are You a Rajasthan Resident Candidate*	Aadhar Number*			
🔿 Yes 🔹 No	REARING			
	🗆 I don't have Aaadhar			
Candidato Namo*	Gender*		Father Namo*	
	🔹 Male 🗇 Female	0 Others	**********	
Date of Birth*	Mobile Number*		Email*	
maximum	AAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAAA		XILANDORENGONICA	Verify Email

Fig 9: Candidates not belongs to Rajasthan and have Aadhar ID

2.2 Candidates not belong to Rajasthan and don't have Aadhar ID:If candidate does not have Aadhar ID then on selecting No for "Are you Rajasthan resident candidate", candidate need to click on check box showing message "I don't have Aadhar" and finally below mentioned screen will open and on mentioned page, candidate name, Date of birth, gender, mobile number and email ID(If available on SSO profile) will be directly fetched from SSO profile. Here candidate just need to fill father name, verify email I.D through OTP verification process and upload supporting documents as per requirement of OTR. Once the details have been submitted and verified by mobile OTP verification by candidate, the details will be not allow to edit any more. The documents are to be uploaded are Secondary or equivalent Certificate and one of the ID proof out of (Aadhar, Pan details, Driving License or Voter Id).

the strength strength of the	(1) (1) (1) (1) (1) (1) (1) (1) (1) (1)				
re toure have than reacted up of a	and.				
1 101 10 195	Diderline letter				
Period and Constant Annulate a	ritine, Gaross Brail (Diard Helia North	A LINE DRAW THAT A REAL AND	one we have an interaction of the	neu erstagtes tax reages als access tage reagestes	A P DADIE DE LACE AL BRURE
initian Nene*		Bender*		Techer Harra*	
CORESSIONES.		 View ID Remain ID 	Others	XXXXXXXXXXXXXXX	
and all diverse		Mobile Northalt*		Driel ⁴	
an and lists		000000000000000000000000000000000000000	x		1475.518
energia de la calcular de	isonal offering ten and school mark amark	fant frain it Siccourts	nakarti ito kasi kawi ti yahawi di kawi te	according to 12 profiles Seconder a faire with sec	n name have fare of the arm
touriest flyer!		Manual Rows"		Bud Alu*	
dense film	÷				
net of family."		Decomercia*		insut Submitted Forth	
densitie-	÷.			-Gener High Submitted For-	
Internal Distance of ⁴ Record Distance of ⁴ Of WebC	Ref subgroup		Add		
Janii Scation Dataila"					
Name of Last.	Name of Road	Rd No.	Yest all Ressing	Cau Harlahoot	NEW
 NOTION TOURING 	1314	1.1411	253	8-2502 (41,027	0
and the second second					
PALAIREST DESERS					
 Encount Type 	Decayor 10		Read Calcorned For	. ver	Second Artes

Fig 10: Candidates not belongs to Rajasthan and don't have Aadhar ID

Verify OTP: On all above mentioned cases on click on **verify OTR button** below mentioned pop up will be opened, where candidate need to give confirmation on Fetched/filled detailed by click on final submit button which in turn lead to Mobile OTP verification window (Second Pop-up).

	OTP Authentication
Candidate Name:	XXXXXXXXXXXXX
Father Name:	2000000000
Gender:	XXXXXXXX
Date of Birth:	XXXXXXXXXXXX
(Please note that above	mentioned details will be non editable in One Time Registtraion
Application Form after	OTP verification)

Fig 11: First POP UP

OTP Authentication				
lease enter OTP send to yo	ur mobile number XXXXXX988			
	Verify OTP Deserved OTP Cancel			

Fig 12: Second POP UP

One Time Registration Number: Once the OTP gets verified another pop up will be opened with One Time Registration (OTR) number. Candidate may need to note down this OTR number for further reference and now candidate can apply for any recruitment as per their requirements.



Fig 13: One Time Registration Number

Please note that if candidate try to create profile with same details by another SSO Id then after OTP verification below mentioned screen will be open with below mentioned details.



Fig 14: One Time Registration Number(Duplicate Profile)

If candidate assume he/she is different from mentioned SSO profile then he/she should click on check box button to giving its confirmation that he not belongs to existing profile and click on OK button to generate OTR number as shown below mentioned screen or if he/she click on cancel then he./she may use the shown SSO Id to get in for filling up application form as he/she already having OTR number which will also available in he SSO ID login.



Fig 15: One Time Registration Number

Rest of application filling process is as earlier and on final submission he/she details(Fields that are present on recruitment portal profile) will be updated in profile so next time he/she not required to fill all details and just pay fee and submit application.